

CONSTITUTION

GEORGIA STUDENT CHAPTER OF THE AMERICAN VETERINARY MEDICAL ASSOCIATION (SCAVMA)

Article I. Name

The name of this organization shall be "The University of Georgia Student Chapter of The American Veterinary Medical Association."

Article II. Objectives

1. To promote a spirit of friendly relations among those enrolled in the College of Veterinary Medicine.
2. To promote friendly relations and open communications between the students and the faculty of the College of Veterinary Medicine.
3. To provide opportunities for members to gain knowledge and an understanding for professional ethics and conduct.
4. To make available to the students the opportunities offered by the American Veterinary Medical Association and its student chapters.
5. To develop character and leadership.
6. To promote the College of Veterinary Medicine and the veterinary profession.

Article III. Membership

1. Regularly enrolled students in the College of veterinary medicine may become members in good standing ("active members") of the organization upon payment of dues and annual attendance of one SCAVMA sponsored meeting or two club meetings with educational speakers.
 - A. The payment of dues is required to be eligible to receive any of the products distributed by the Product Distribution Committee.
2. All members of the faculty who are AVMA members, and such others as the chapter sees fit to elect, shall be honorary members.
3. In order to qualify for six months free full membership in the AVMA immediately following graduation and reduced AVMA dues for two years, an individual must be a SCAVMA member in good standing for the last two years of their veterinary education.

Article IV. Executive Board

1. There shall be a body known as the Executive Board of the student chapter.
2. The number of members of the Board, their terms of office, the method of selection, and the filling of vacancies shall be provided in the By-laws.

Article V. Officers

1. The officers of the chapter shall consist of a president, vice-president, president-elect, recording secretary, corresponding secretary, treasurer, and treasurer-elect.
2. Each of these officers shall be chosen in accordance with Articles I and XIV of the By-laws. The eligibility, tenure, duties, and method of election shall be described in the By-laws.

Article VI. Student Senate

Section A: Legislative power

The University of Georgia AVMA Student Chapter Senate shall be the legislative body of the Association and the voice of the active members. It shall conduct all business of the Chapter except as is otherwise provided by the Constitution or the By-laws. Its powers shall include the following:

1. Full power of decision on matters concerning the University of Georgia Student Chapter of the AVMA.
2. Power to establish or disestablish such standing committees as it deems necessary.
3. Power to approve or disapprove the chairmen of the standing committees as appointed by the president.
4. Power to approve or disapprove all subcommittee appointments as submitted by the standing committee chairman.
5. Power to amend the By-laws.
6. Power to regulate the major standing committees and other special committees appointed by the Executive Board.

Section B: Composition

1. The Student Senate shall be composed of senators elected by the first, second, and third year classes enrolled in the College of Veterinary Medicine.
2. Senators, SAVMA Delegates, Chairs (including co-chairs) and the Executive Board, excluding the president, shall serve as voting members of the Senate. In the case of a tie, the president of the Student Chapter shall have the right to cast a vote.

3. The number of members of the Senate, their terms of office, the method of selection, and the filling of vacancies shall be provided in the By-laws.

Section C: Procedure

All business not otherwise provided for in the Constitution and By-laws shall be carried out in accordance with the customary parliamentary procedures as specified in Robert's Rules of Order.

Section D: Committees

The committees of the Student Chapter of the AVMA, their selection, composition, and duties, shall be provided in the By-laws.

Article VII. Referendums

A referendum among the student body will be called under the following circumstances:

1. In the event a petition is submitted to the Executive Board calling for a referendum and bearing the signatures of at least 25% of the voting SCAVMA membership.
2. By a vote for referendum by two-thirds of the Senate members.

Article VIII. Amendments

1. Proposed amendments to the Constitution shall be submitted, in writing, to the executive Board.
2. The corresponding secretary shall advise the executive vice-president of the AVMA if any proposed amendments are to be made to the Constitution.
3. After the AVMA approval, proposed amendments to the Constitution shall be presented to, and approved, by the Senate at least two weeks before final action is to be taken.
4. The Constitution shall be amended by two-thirds of the Voting members of the Chapter.

Article IX. Relations with the American Veterinary Medical Association

1. The Chapter shall operate under the official charter granted by the American Veterinary Medical Association.
2. The student chapter shall send two delegates to represent the Georgia Student Chapter at regular meetings of the House of Delegates of the Student AVMA. The delegates shall correlate the work of SCAVMA with the Georgia Student Chapter. They shall be selected in accordance with the By-laws.

3. The Chapter shall be self-governing in all matters not in conflict with the provisions of the Constitution.
4. The Chapter shall pay into the treasury of SAVMA annual dues as set forth by SAVMA.

Article X. Adoption

The constitution shall become effective upon adoption by a two-thirds majority of voting members of the Chapter.

BY-LAWS

Article I. Officers

1. The officers having immediate charge of the Chapter's affairs shall consist of a president, vice-president, president-elect, recording secretary, corresponding secretary, treasurer, treasurer-elect, and the Junior and Senior SAVMA delegates.
2. During elections (see article XIV), the president-elect shall be chosen from the first year class; the vice-president and corresponding secretary shall be chosen from the first or second year classes; the treasurer-elect shall be chosen from the first year class. The recording secretary shall come from the incoming freshmen class the following September.
3. Tenure
 - a. The tenure of office for president, vice-president, treasurer, corresponding-secretary, president-elect, treasurer-elect, senior delegate, junior delegate and recording secretary shall be one year.
 - b. The tenure of office for the president-elect, treasurer-elect and junior delegate shall be from their election in the fall until the fall of the next academic year at which time the president-elect and treasurer-elect will become president and treasurer, respectively.
 - c. The tenure of office for the faculty advisors shall be two years.
 - d. No student may be re-elected to the same office.
4. Installment
 - a. The president, vice-president, treasurer, corresponding secretary, treasurer-elect, and president-elect shall take office at the first meeting following fall elections.
 - b. The president-elect and treasurer-elect assume the offices of president and treasurer, respectively, at the first meeting after fall elections the year following their election.
5. Early Removal
 - a. If a member of the Executive Board is not performing his/her duties in accordance with the Constitution and Bylaws of this organization, they may be removed from office by a unanimous decision of the remaining Executive Board members.

Article II. President

1. The president shall be the chief executive officer of the Chapter.
2. The president shall take office immediately following the term as President-Elect.
3. Election (See Articles I and XIV)
4. Duties
 - a. Shall preside at all meetings of the Chapter and the Senate.

- b. Shall appoint all standing committee chairs and submit the appointments to the Executive Board for approval.
- c. Shall serve as the chairmen of the Executive Board and shall be considered an ex-officio member of all committees with full power to supervise their work.
- d. Shall serve as student representative from the College of Veterinary Medicine to the University Council.
- e. May cast one vote in the Senate in case of a tie.

Article III. Vice-President

- 1. Election (see Articles I and XIV)
- 2. The Vice-President shall be chosen from the first or second-year classes.
- 3. Shall serve as Communications coordinator to the community.
- 4. Shall serve as chair of the State VMA Committee.
- 5. Shall serve as the SCAVMA Liaison to the GVMA.

Article IV. President-Elect

- 1. Election (see Articles I and XIV)
- 2. The President-Elect shall be chosen from the first-year class.
- 3. Shall aid and assist the president in every way possible.
- 4. Shall act as president in any case when the president is absent.
- 5. Shall be an ex-officio member of the Committee on Educational Affairs.
- 6. Shall serve as a member of the Executive Board.
- 7. Shall become acting president one year after elected to office, at the first meeting following the fall elections.

Article V. Recording Secretary

- 1. Elections (see Articles I and XIV)
- 2. The Recording Secretary shall be chosen from the incoming first-year class.
- 3. Shall take minutes of each meeting and shall maintain an accurate record of Senate attendance and notify Executive Board if senators have more than two unexcused absences. Minutes shall be maintained in a hard-bound book that shall be placed in the Chapter file at the end of his/her term of office.
- 4. Shall serve as secretary of the Executive Board.
- 5. Shall maintain a list of members of the Chapter.
- 6. Shall disseminate information to student body with regards to activity of the Executive Board and the senate.
- 7. Shall maintain record of student attendance at SCAVMA and club meetings to fulfill requirement for “good standing” status as set in Article III number 1 of the constitution.

Article VI. Corresponding Secretary

1. Election (see Articles I and XIV)
2. The Corresponding Secretary shall be chosen from the first or second-year classes.
3. Shall be responsible for organizing SCAVMA events (lunches, Party Between the Houses, Senior Picnic, etc) and assisting with auction.
4. Shall serve as the chair member of the Committee on Special Affairs.
5. Shall serve as a member of the Executive Board.

Article VII. Treasurer

1. Election (see Articles I and XIV)
2. The Treasurer shall take office immediately following the term as Treasurer-Elect.
3. Shall be custodian of the cash resources of the Chapter, collect and disburse said resources, keep careful and accurate account of all financial transactions of the Chapter, and maintain the Chapter budget as detailed in article XVI.
4. Shall serve as the chair member of the Committee on Business and Financial Affairs.
5. Shall serve as member of the Executive Board.
6. Annually, the books shall be audited by the Committee on Business and Financial Affairs, or other extra agency as deemed appropriate by Executive Board.
7. Shall assist the SCAVMA Auction Chair in planning the Annual SCAVMA Auction.

Article VIII. Treasurer-Elect

1. Election (see Articles I and XIV)
2. The Treasurer-Elect shall be chosen from the first-year class.
3. Shall aid and assist the treasurer in every way possible.
4. Shall serve as Co-Chair of the Committee on Business and Financial Affairs.
5. Shall serve as member of the Executive Board and member of the fundraising sub-committee.
6. Shall become acting treasurer one year after elected to office, at the first meeting following the fall elections.
7. Shall become acting treasurer at the first meeting following elections of the following year.
8. The Treasurer-Elect shall serve as the representative to the University of Georgia's Student Government Association.

Article IX. Student Chapter Senate

1. All legislative powers shall be vested in the AVMA Student Chapter Senate.
2. Membership of the Senate shall be as follows:
 - a. The first, second, and third year classes shall elect one representative to the Senate for every ten class members in the respective class
 - b. Term of office shall be one year.

- c. Respective class senators shall be elected on the first Tuesday in April, or as near to this date as is practical.
 - d. Freshman class members, regardless of SCAVMA membership status, are eligible to vote in the September elections.
 - e. At the beginning of his/her term, each Senator shall read the Constitution and By-laws, and sign a written statement that he/she has read them.
 - f. Two unexcused absences shall be grounds for automatic dismissal from the Senate. Excuses will be presented to a member of the Executive Board for approval prior to the duly called meetings. Motions for dismissal shall be submitted to the Senate.
 - g. A special election will be held by the appropriate class's SCAVMA members in order to fill the unexpired term of any Senator who vacates his/her office.
 - h. A simple majority of its duly elected members shall constitute a quorum for the Senate.
 - i. Only members in good standing of the Student Chapter shall be eligible to run for or hold a Senate position, with the exception of the first year class who may run for a senate position or for the Recording Secretary position in the fall elections (see also Article IX.2.d).
3. Senate Procedures:
Other than committee reports, all proposed business concerning the Student Chapter, the Constitution, or the By-laws is to be presented to the Executive Board in a written form prior to bringing the proposal to the floor. Therefore, in accordance with Robert's Rules of Order, no new proposals are allowed without prior consideration by the Executive Board.
4. Senate Responsibilities
It is the senator's responsibility to inform the student body about current issues before the Senate and to solicit the student body's direct input.
5. Senators from each class shall select one representative to be responsible for reporting, to their respective class, the Senate's actions and decisions.

Article X. Delegates

- 1. The junior delegate to the Student American Veterinary Medical Association shall be elected from the freshman class every year during the Fall Elections. This position will be held for two years, with the delegate becoming the senior delegate during their second year in office. The delegate shall be a SCAVMA member, and must attend the spring and summer meetings of the SAVMA House of Delegates as a representative from the University of Georgia (SCAVMA will cover costs to attend these meetings).
- 2. Substitute delegates shall be Senators or SCAVMA officers.

3. Substitute delegates shall be elected by a Senate quorum. Election procedures as stated in Article XIV do not apply in this case.
4. Each delegate shall serve as a member of the Symposium Committee
5. Each delegate shall serve as member of the Executive Board (see Article XII).

Article XI. Faculty Advisors

1. There should be at least two faculty members who shall serve as advisors to the Executive Board, Senate, and the Chapter as a whole. They will be referred to as the senior and junior advisors.
2. Duties:
 - a. At least one faculty advisor shall be in attendance at all meetings of the Executive Board, Senate, and of the Chapter.
 - b. At least one faculty advisor will mediate the Nominations Committee.
3. The junior faculty advisor shall be elected every year as provided for in Article XIV to serve a two year term as faculty advisor. Each advisor shall serve as junior advisor during the first year in office and shall become the senior advisor during the second year of office. Nominations shall be made as provided for in Article XVII.
4. Faculty advisors shall be active members of the American Veterinary Medical Association.

Article XII. Executive Board

1. Composition: The executive board shall consist of the president, vice-president, president-elect, recording secretary, corresponding secretary, treasurer, treasurer-elect, and SAVMA Delegates.
2. Elections (See Articles I and XIV).
3. Duties
 - a. Shall be the administrative body of the Student Chapter, and shall be charged with the duty of carrying out the provisions of the Constitution and By-laws.
 - b. Shall ensure that all members of the student body have access to a copy of the Student Chapter of the AVMA Constitution and By-laws.
 - c. Shall present with recommendations, the budget and annual dues for approval by the Senate.
 - d. Shall present proposed amendments to the Constitution together with the Board's recommendations at the Senate meeting following their receipt. Final action on proposed amendments will be in accordance with Article VIII of the Constitution of the University of Georgia Student Chapter of the AVMA.
 - e. Shall present proposed amendments to the By-laws together with the Board's recommendations at the Senate meeting following their receipt. Final action

on proposed amendments will be in accordance with Article XVIII of the By-laws of the Georgia Student Chapter of the AVMA.

- f. Shall appoint a SCAVMA member whom is in good standing and familiar with Robert's Rules of Order as Senate Parliamentarian.
4. The board shall meet at least once before each Senate meeting at the convenience of the Board.

Article XIII. Order of Business

1. In all cases where both the Constitution and the By-laws are found insufficient, the Senate shall employ Robert's Rules of Order as a guide.
2. The order of business in the Senate shall consist of:
 - a. Call to Order
 - b. Attendance
 - c. Approval of minutes
 - d. Executive Board reports
 - e. Standing Committee reports
 - f. Unfinished business
 - g. New business
 - h. Adjournment
3. The president, with approval of the Senate, may modify the order of business as he/she shall deem necessary.
4. A quorum of 75 percent must be present for business to be conducted.

Article XIV. Elections

1. No student shall be a candidate for senator or any SCAVMA office unless he or she is a member of SCAVMA.
2. All SCAVMA officers and senators shall be elected in accordance with Robert's Rules of Order. There shall be no minimum number of candidates required to run for election to an office.
3. Only members of the Student Chapter of the respective class shall select senators by ballot.
4. Only members of the Student Chapter shall be privileged to vote for SCAVMA officers. See Article IX.2.d. of the By-laws for details of voting rights for freshman class members.
5. A simple majority vote shall be required for elections. In case (the event that) no candidate receives a majority, a run-off election between the two candidates receiving the highest number of votes will be held immediately. Absentee ballots will not be counted in a run-off election. Ballots shall be kept at least one week after elections.
6. Absentee ballots shall be obtained from the Nominations and Awards Committee and after the execution of the ballots, be returned to them in a sealed envelope.

7. Nomination sheets shall be posted for one week. Nominations shall be accepted for one week and remain posted for a second week prior to the election.
8. In case of an emergency, the Executive Board, with approval of the Senate, may call a special election.
9. Elections for Vice-President, Corresponding Secretary, President-elect, Treasurer-elect and Junior faculty advisor shall take place during the month of December.
10. All senators shall be elected in the spring (see Article IX.2.c).

Article XV. Meetings

1. The Executive Board shall decide as to the time, location, and frequency of the Senate meetings. The Senate should normally meet bimonthly, by convention, the second and fourth or first and third Wednesday of each month.
2. A simple majority of the Senate shall constitute a quorum for transaction of business

Article XVI. Finances

1. Budget
 - a. The Committee on Business and Financial Affairs shall prepare a budget to be presented to the Executive Board during a meeting in March. The Executive Board will forward the proposed budget to the Senate with recommendations for approval, disapproval, or revisions.
 - b. As SCAVMA is responsible for dispensing funds from the University to the various student organizations within the College, restrictions on dispersing those funds cannot be made solely on the basis of philosophical differences between concepts of an applying group and AVMA policy.
 - c. Each club, class, and organization that receives money from SCAVMA shall submit, before March 1, an estimate of the amount that will be needed from SCAVMA during the subsequent fiscal year.
 - d. The budget shall include specified provisional amounts of funding to be immediately available to any new organizations (as defined in Article XVI.1.e.) that may form during that fiscal year. New organizations shall apply to the Senate for full funding at the earliest possible time.
 - e. To be considered for funds through SCAVMA, a student group (other than academic year classes) must provide at least twenty percent (20%) of its total monetary budget, as well as, meet at least two of the following criteria:
 - 1) Be affiliated with a state or national organization,
 - 2) Have a written Constitution, or
 - 3) Have at least ten members.
 - f. The budget shall be posted at least two weeks before scheduled Senate action.
 - g. Approval of the budget requires at least a two-thirds affirmative vote during a Senate meeting in April.
2. Dues

- a. The Committee on Business and Financial Affairs with approval of the executive Board and the Senate shall determine annual dues.
- b. The full annual dues shall be paid by October 1.
- c. Members must pay chapter dues on or before December 1 to be eligible “member in good standing” status. If not paid by this date, the member in question will not be eligible for “good standing” status (see Article III.1 of the Constitution) for that academic year.

3. Records

- a. The SCAVMA and all other student organizations which receive funds from SCAVMA shall:
 - 1) Submit to a yearly audit when the new treasurer or business manager takes office. The auditing fee, if necessary, will be included in the yearly budget.
 - 2) Handle all monetary exchanges utilizing SCAVMA funds through a voucher system with duplicate set of records kept by the Fiscal Office of the College of Veterinary Medicine.
 - a) Requests for all business transactions utilizing SCAVMA funds must be submitted in writing on appropriate forms to the treasurer for approval.
 - b) An invoice or receipt for all payments must be presented to the treasurer within 30 days of the date on receipt. Invoices presented after this period are not guaranteed reimbursement with Chapter funds.
 - c) The treasurer is empowered to disperse funds to an organization up to the amount approved in the budget for that organization for that fiscal year. Disbursement of further funds to that organization must be approved by two-thirds of the Senate.

4. Scholarships

- a. Five monetary awards of \$500 each shall be given each year to individuals:
 - 1) Demonstrating outstanding leadership and service to the University of Georgia, College of Veterinary Medicine and/or SCAVMA.
 - 2) Having a minimum cumulative GPA of 2.5
 - 3) And being a SCAVMA member.
- b. The Chapter Nomination and Awards Committee will present an application for approval by the senate no later than the last Senate meeting in December of each year.
 - 1) Applications shall be accepted by the Nominations and Awards Committee for one week and the applications of the ten nominees will be given to the College Honors and Awards Committee no later than February 15, unless otherwise instructed by the Executive Board or the College Honors and Awards Committee..

- 2) The Nominations and Awards Committee shall compile a list of the top ten applications based on the approved application.
 - a) The top ten nominees will be selected by the Chapter Nominations and Awards Committee and presented to the College of Veterinary Medicine Honors and Awards Committee for selection of the five recipients.
 - b) The College of Veterinary Medicine's Honors and Awards Committee is to be contacted regarding a deadline in the spring for which to present their nominees for the scholarships.
 - c) The recipients' names shall be presented to the College of Veterinary Medicine's Honors and Awards Committee to be announced at the annual Awards Banquet
 - d) Funding for the scholarships shall be provided by the Annual SCAVMA Auction as follows:
 - 1.1) A percentage of the net profits, not to be less than 50% but decided on by the senate each year, will be put into the SCAVMA scholarship fund.
 - 1.2) The SCAVMA scholarship fund will be managed by the acting treasurer and shall be divided into as many \$500 scholarships as possible.
 - 1.3) If auction proceeds are not enough such that four \$500 scholarships can be funded, monies from the SCAVMA Dues account may be used to supplement the Scholarship fund such that four scholarships may be awarded.

5. The SCAVMA Scholarship fund shall:
 - a. Be a separate account from the Dues and Hills accounts already established, and monies within the account shall be used ONLY for scholarship awards.

Article XVII. Committees

1. Membership
 - a. Only members of the Student Chapter may serve on a committee.
 - b. No member may serve as chair of more than one committee at any one time.
 - c. The chair for the standing committees shall be appointed from the SCAVMA student membership by the president.
 - d. The standing committees shall be composed of the chair, the chair of the subcommittees, the committee members, and any ex-officio members.
 - e. Proposed standing committee chairs shall be announced after election of senators in the spring
 - f. Standing committee chairs shall:

- 1) Determine the number of members on their respective subcommittees.
 - 2) Appoint subcommittee chairs and announce appointments to the Senate.
 - 3) Determine length of service for members of subcommittees (tenure of appointment shall not exceed one year).
 - 4) Have voting rights if not already a voting member/senator
2. General Rules
- a. The standing committees shall monitor, evaluate, and report the proceedings of their respective subcommittees.
 - b. It will be the duty of the standing committee chairs to maintain accurate records of any subcommittee under their jurisdiction in order that they may report to the Senate on its activities.
 - c. The standing committee shall meet as the chairmen deem necessary.
3. The standing committees and subcommittees (indented) of the Student Chapter shall be:
- a. SCAVMA Nominations and Awards Committee
 - b. Committee on Business and Financial Affairs
 - 1) Budget
 - 2) Audit
 - c. Committee on Special Affairs
 - 1) Social
 - 2) Freshman Orientation
 - 3) Party Between the Houses
 - 4) Senior Picnic
 - d. Committee on Communications
 - 1) Speakers and Seminars
 - 2) Inter-Vet
 - 3) AVMA Impaired Veterinary Student Program
 - e. Committee on Education Affairs
 - 1) Safety
 - 2) Community Service
 - 3) Animal Welfare
 - f. Symposium Committee
 - 1) Chaired by SAVMA Delegates
 - g. Auction Committee
 - h. Product Distribution Committee
 - i. State Veterinary Medical Association Student Committee
 - j. Hills® feeding program and scholarship committee
 - k. Action Committee
4. Duties of the Standing Committees
- a. SCAVMA Nominations and Awards Committee

- 1) Shall be charged with the responsibilities of forming a slate of candidates for the Executive Board and advisor to be presented at the end of fall semester Any member of the student chapter can make a nomination by giving the name of the nominee and office for which the nominee is nominated for (this nomination MUST be in writing).
 - 2) Shall prepare the election ballots, manage the election process, count the ballots, and announce the results as soon as they are complete.
 - a. A member of the Nominations Committee shall supervise elections of senators and prior to the election, shall clearly explain the responsibilities of the offices to the candidates and to the chapter members of the class.
- b. Committee on Business and Financial Affairs
- 1) Shall monitor all financial affairs of SCAVMA and prepare and submit a budget for each year to the Executive Board.
 - 2) The treasurer shall be the chair of the committee.
 - 3) Add in Rachel's updates.
- c. Committee on Special Affairs
- 1) Shall designate and organize all SCAVMA social functions, the budgets for which shall be subject to approval by the Executive Board. (Especially Auction)
 - 2) Shall have cognizance over any activities that are beyond the jurisdiction of other committees as designated in the By-laws (i.e., Open House), in which case a sub committee may be created that may utilize non-committee members.
 - 3) The corresponding secretary shall be the chair of the committee.
 - 4) When requested, the Freshman Orientation Subcommittee is responsible for securing guides for tours of the veterinary school given to prospective freshmen by the College of Veterinary Medicine Office of Academic Affairs. It is also responsible for compiling and revising SCAVMA's contributions to the orientation booklet each year.
- e. Committee on Educational Affairs
- 1) Shall concern itself with the improvements of the student's education and professional life at the University of Georgia College of Veterinary Medicine.
 - 2) Shall gather information on the International Veterinary Student Association (Student Association for Global Awareness—SAGA) and promote interest in it among students.
 - a) the President of SAGA shall be invited to be a member of the committee to aid in this endeavor

- f. Symposium Committee
 - 1) The committee is in charge of informing the student body about SAVMA Symposium, encouraging attendance, making travel and hotel arrangements and helping to organize and coordinate fundraising efforts.
 - 2) In the event that UGA host the SAVMA symposium this committee shall help with the organization of the events
 - 3) The Delegates shall be the co-chairs of the committee.

- g. Auction Committee
 - 1) This committee organizes the SCAVMA Auction in cooperation with the Committee on Special Affairs.

- h. Product Distribution Committee
 - 1) In coordination with the faculty member in charge of product distribution this committee maintains relationships with company representatives and assures that the distribution of parasite control products to students takes place legally
 - 2) Schedules heart worm testing day
 - 3) Schedules the seminars to be given by each of the product reps to the student body.

State Chapter Committee

- 1) serve as a liaison between the College and the state organizations affiliated with our College: Georgia, South Carolina, West Virginia and Delaware.
- 2) facilitate and promote interaction between our students and the state organizations

- j. Hills® feeding program and scholarship committee
 - 1) Liason with VTH director to determine hospital requests for funding
 - 2) Make proposals to SCAVMA Senate for spending of SCAVMA portion of Hills® money.
 - a. Poll student body to receive feedback regarding spending of funds
 - b. Pay particular attention to fourth year students
 - 3) Assist Hills managers with annual inventories
 - 4) Solicit applications for awarding \$1000.00 scholarship
 - a. Establish criteria in collaboration with Deans of Academic Affairs and Services
 - 5). The Hill's student representative shall be an ex-officio member of the committee

- m. Action Committee

- 1) To increase the UGA College of Veterinary Medicine's presence in the Athens community through a service oriented mission that creates organized opportunities for students to serve in the community.
- 2) Coordinate and ensure Georgia's SCAVMA involvement in SAVMA's annual One Health Initiative.

5. The Executive Board may assign to standing committees other duties that are not set forth in the By-Laws.
6. Duties of Subcommittees
 - a) Each subcommittee shall:
 - 1) Be formed and dissolved as deemed necessary within each standing committee.
 - 2) Receive and investigate any recommendation or complaint referred to it by any student or member or group of members.
 - 3) Decide on a course of action it deems in the best interest of the entire Student Chapter.
 - 4) Shall report its actions to the standing committee.
7. Special committees may be appointed as deemed necessary by the Executive Board.

Article XVIII. Amendments

1. The By-Laws may be amended by written resolution presented to the Executive Board and the Student Chapter two weeks before final action is taken. A two-thirds vote of the Senate shall be required for passage. Proposed changes will be submitted to the AVMA Executive Vice-president for approval.

Article XVIII. Non-discrimination Clause

1. The sub-unit shall not discriminate on the basis of race, color, religion, national origin, sex, age, handicap, sexual orientation, or political affiliation.

Revised: 2008